

## **LIFEGUARD BGC-TC CAMP VOYAGEUR**

**JOB TITLE:** Lifeguard

**DEPARTMENT:** Voyageur Environmental Center

**IMMEDIATE SUPERVISORS:** VEC Branch Director, VEC Program Director

### PRIMARY FUNCTION:

To provide a safe, fun, educational experience for club youth and other guest groups that utilize the VEC waterfront. The Lifeguards are responsible for the safety and welfare of all persons present at the waterfront and the VEC boating programs. They are responsible for providing assists and rescues to any/all distressed swimmers and boaters, and to provide immediate first aid and emergency CPR care.

### RESPONSIBILITIES:

1. Supervision of campers, staff, rental groups, and visitors who utilize the VEC waterfront and boating programs.
2. Must be responsive and alert at all times while on "active guard duty" to ensure a safe and regulated waterfront.
3. Perform effective scanning techniques, buddy system, and other risk-reducing practices that conform to all standards of liability and safety.
4. Promote and enforce all water safety rules and regulations for swimming and boating activities.
5. Be in place at waterfront with all rescue equipment ready to go at least 10 minutes before all scheduled waterfront programming activities.
6. Lead all programmed waterfront activities including canoeing and swim classes.
7. Assist with "Waterfront Orientation" with each group that utilizes the waterfront.
8. Responsible for the daily maintenance of the waterfront which may include: checking swim area for hazards, beach clean-up, docks, boats, rescue equipment, and boathouse area.
9. Participate in Staff Training and all required meetings. Must be familiar with all camp policies and procedures.
10. Assist in other camp operation areas (program, food service, maintenance, office) as needed and maintain a positive team attitude.
11. Assist with clean-up daily and at the end of the camp session.
12. Assist with programming needs for outside rental groups and day camps that utilize VEC facility.

13. Assist with programming needs off-site at other BGC-TC clubs and events as assigned by VEC Program Director or VEC Branch Director.
14. Other tasks assigned by Program Director and Branch Director to fulfill the mission of VEC.

**REQUIREMENTS:**

- I. Must be at least 18 years old.
- II. Possess a love for children and youth, be able to lead responsibly and be a positive role model in character and actions.
- III. Must possess certifications in Lifeguard, CPR, and First Aid. Prefer Waterfront LG cert. (Certifications may be obtained during a pre-camp training)
- IV. Be able to pass reference and background checks to satisfy legal, moral and ethical requirement in working with youth.
- V. Prefer experience working with youth in a camp, club or other aquatic setting, preferably with a diverse population.

**PHYSICAL REQUIREMENTS/WORK ENVIRONMENT:**

This position is located at Voyageur Environmental Center, a 100+ acre outdoor facility with over a mile of trails over hills and through forests and an active waterfront on Little Long Lake. Must be able to climb stairs, be able to stand for long periods of time, walk moderate distances, move objects, reach for objects, and bend/twist at the waist. As a Lifeguard this position requires specific swimming ability (swim 500 yards non-stop, efficient use of swim strokes, ability to tread water 3 minutes). This position has a significant amount of outdoor work on the waterfront and candidate must be able to work outside in all kinds of weather. This is a moderately stressful position that requires the candidate to be in excellent physical and emotional health.

**DISCLAIMER:**

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, or to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications and objectives required of employees assigned to this job. All employees of the Boys & Girls Clubs of the Twin Cities are employees at will and signing this job description in no way enters into a contract for employment.